MINUTES OF JULY 31, 2008

In attendance: Gail Banwart, Paula Doherty, Janet Gouin, David Kent, Carolyn Kirsch, Amy McClain, Nina Pitts

I. APPROVAL OF JUNE 17, 2008 MINUTES:
Change “clock” to “clocks” under Interlibrary Loans and capitalized “Soviet” under Circulation.
Janet moved and Nina seconded the motion to approve the June 17 minutes as amended.

II. BIBLIOGRAPHIC REFERENCE MANAGEMENT [DAVID]:
David provided a PowerPoint presentation on several online resources that provide citations (David used APA) for bib references:
- LANDMARKS CITATION MACHINE: you have to have the book or article in hand to fill in the info to produce a citation, David noted it’s “garbage in, garbage out.”
- OTTOBIB: citations are only provided for books, and you have to provide the ISBN#.
- WORD CAT: creates several citations, they are more complete, but still incorrect.
- ZOTERO: this is only available via the search engine Firefox. There’s an option to save citations into a library and to create a bibliography.
- ACADEMIC SEARCH PREMIERE: creates APA citations, which is a new feature from Ebscohost, but still incorrect.
- PROQUEST: there is a link available that states “cite this.” The provided citation is worse than EbscoHost (there is a disclaimer at the bottom of the screen).

III. LMC ASSESSMENT & PLANNING (REVIEW OF 2007-08 AUP):
The following action items are complete: I.A.2, I.B.5, I.B.6, I.D.1, I.E.2, I.F.1, I.F.2, I.G.1, II.E.1, and II.E.2.
Nina said she would create action items for objective V.B.
Paula will make revisions to the AUP, she suggested that we review our areas and add what needs to be addressed.

IV. OTHER?:
Update on the move: Paula and Nina met with Nikki to establish a move timeline. The first move will be Carolyn scheduled for August 11. Following Carolyn will be Gail, Hal, Nancy and JoAnne. The second move will be David for August 19th or 20th. Paula, Nina and Amy can be ready to move at any
time, we didn’t set dates for them. Videos will need to be moved out of Gail’s office ASAP to create a new silent study area because the old silent study area is being remodeled. Moving the collection…videos 1st, reference 2nd and the general collection will be moved by call number. Nina said there will be two helpers for the move.

V. **Next Meeting: Wednesday, August, 20 (Library Staff Room):**