# Administrative Unit Plan 2006-07

**Vision:** A vision describes what you see as the ideal role of your administrative unit within the College.

**Mission:** A mission statement briefly states the primary purpose of the administrative unit. Your mission statement must be consistent with the [college mission](#) while reflecting the unique purpose and scope of your unit within the administration of the College.

## Goals

**Goals** define the mission and establish long-term “targets” that are necessary for an administrative unit to accomplish its mission.

## Objectives

**Objectives** are the specific, short-term and measurable ways that you reach your unit goals.

## Actions

**Actions** are explicit statements of intent that are derived from a unit’s purpose & goals and are designed to implement a stated objective. Actions direct future activities, documented within a unit plan.